

POWERPOINT PROJECT 25: Enhancing a Presentation with Special Effects

Objectives Practiced

- Apply a theme.
- Add animations.
- Convert a bulleted list to a SmartArt graphic.
- Insert an action button.
- Apply transitions.

Mr. Kline is satisfied with the information in the Scientific Method presentation that he created for his science class. Now he wants to include special effects to grab his students' attention.

1. Open **PPT Project 25.pptx** from the folder containing your data files, and save it as **Scientific Method 2 XXX.pptx** (replace XXX with your initials).
2. Apply the Solstice theme to the presentation, and change the theme colors to Oriel.
3. On slide 1, select the **bulleted list**, and convert it to a SmartArt graphic using the Continuous Block Process style, and change the color to Colorful Range – Accent Colors 4 to 5.

Hint

The Convert to SmartArt Graphic button is located in the Paragraph group of the Home tab.
4. Change the text of the footer to **The Scientific Method**.
5. Apply the transition Wheel Clockwise, 3 Spokes, using a Medium speed on all the slides in the presentation.
6. Apply these sounds to the following slide transitions:
 - Slide 1—**Push**
 - Slide 2—**Chime**
 - Slide 3—**Voltage**
 - Slide 4—**Whoosh**
 - Slide 5—**Explosion**
 - Slide 6—**Drum Roll**

POWERPOINT PROJECT 25: Enhancing a Presentation with Special Effects

7. Insert a sound action button on slide 6. Draw it in the lower-right corner of the slide, approximately $\frac{1}{2}$ " square. Choose Applause as the sound to play on the mouse click.

Hint

To insert an action button, use the Shapes menu in the Illustrations group on the Insert tab.

8. On slide 1, select the SmartArt graphic, and apply the Fade One by One animation.
9. View the entire presentation in Slide Show view, and confirm that the special effects work appropriately.
10. Save and close the presentation, then exit PowerPoint.

Critical Thinking

Open the **Scientific Method 2 XXX.pptx** file. Create a different animation effect for each piece of clip art in the presentation. Save and close the presentation.